

HEALTHY NEIGHBORHOODS VENTURE FUND ESTABLISHED PRIORITIES POLICY

Background

Children's Health Initiative and the San Jose After-School Program have received HNMF funding since the inception of the Master Settlement Agreement in 2000. Currently titled "Addressing the Gaps" in 2008-09, City Senior Programs also has received HNMF allocations since 2000, though through HNMF's competitive process.

Given the nature of these programs and the consistent funding they have received since 2000, this policy categorizes them as "Established Priorities". Changes to this list of Established Priorities must be made by action of the HNMF Advisory Committee.

Purpose

The purpose of the Established Priorities Policy is to allocate HNMF funding to City Council-determined priorities without a competitive process.

Policy

The City of San Jose Healthy Neighborhoods Venture Fund (HNMF) allocates funding (non-competitively) to City Council-determined priorities, for the following purposes and in the following amounts:

Established Priorities	Amount
<ul style="list-style-type: none"><i>Children's Health Initiative</i> - Funding provides health insurance to approximately 2000 children whose families have income at or below 300% of the federal poverty level.<i>San Jose After School Programs</i> - Funding provides general tutoring, homework assistance, recreation, literacy and math enriching programs to San Jose youth at various sites throughout the City. These sites provide the means and conditions to continually connect students to school and improve their academic achievement.	<ul style="list-style-type: none">Amounts allocated correspond to the scope of services in 2008-09 (benchmark year)To the extent that City positions are being funded, amounts will be adjusted to reflect union negotiated salary/benefit increases

<ul style="list-style-type: none"> • <i>City-operated Senior Programs</i> - Funding provides support to senior services, particularly those identified in the City's Aging Services Master Plan, including coordination, nutrition, case management, in-home assistance, intergenerational programming, and health as well as multicultural services. 	
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HEALTHY NEIGHBORHOODS VENTURE FUND MINIMUM/MAXIMUM FUNDING AMOUNT POLICY

Background

Historically, HNVF has not had a formal minimum/maximum funding amount policy. Starting in 2004-05, funding requests for new agencies were capped at \$25,000.

Purpose

The purpose of the minimum and maximum funding amount policy is to 1) ensure that a minimum amount of funding is allocated to host an effective program and to make the administrative expense worthwhile for the City and the CBO, and 2) to ensure a maximum amount of funding so that the limited HNVF funding continues to be spread to the greatest variety of programs that align with HNVF's Strategic Workplan.

Policy

Funding Levels	Amount
Minimum funding amount	\$35,000 (per project)
Maximum funding amount	\$150,000 (per project)

Agencies are eligible to apply for two projects per category (Youth and Senior) for a total of four projects.

HEALTHY NEIGHBORHOODS VENTURE FUND FUND BALANCE POLICY

Background

The Fund Balance Policy is important to the HNVF Fund because of the fund's unique cash flow needs. HNVF funds are dispersed to contracting CBOs beginning in the first month (July) of each fiscal year while each year's Tobacco Settlement revenues are received from the State in the tenth month (April) of each fiscal year. Though the fund begins each fiscal year with over \$6 million in the fund balance, it is depleted by February or March of each year, requiring a short-term \$1.5 million loan from the Sewer Connection Fee Fund until the State revenue is received.

Purpose

The purpose of the fund balance policy is to direct that the fund balance be maintained to address HNVF's cash flow needs. Further, in anticipation that revenues will exceed the current level of allocations, staff is directed to further develop this policy to determine uses for unallocated amounts beyond the fund's cash flow needs.

Policy

- Ensure adequate unallocated fund balance to address the HNVF Fund's cash flow needs